

# American Academy of Regenerative Medicine

14405 West Colfax Ave, #291 - Lakewood, CO 80401 - 1-888-423-9393

## **Bylaws of the American Academy of Regenerative Medicine (AARM):**

### Chapter 1.

#### Members

##### 1. Categories and qualifications of membership:

###### a. Fellow Member

Fellow members shall hold a M.D., D.O., or Ph.D. Degree and have demonstrated extraordinary competency in the field of Regenerative Medicine as determined by the AARM Board of Directors. Physician fellow members must be board certified in their primary specialty as well as by the American Board of Regenerative Medicine (ABRM). Fellow members are entitled to all membership benefits and have full voting rights. Membership dues for fellow members are determined by the Board of Directors.

###### b. Active Member

All active members shall hold a M.D., D.O., Ph.D., or D.P.M. degree. Active members must devote at least 10% of their practice to Regenerative Medicine. Active members are entitled to all membership benefits and have full voting rights. Membership dues for active members are determined by the Board of Directors. Active members who believe they have made extraordinary contributions to the field of Regenerative Medicine may petition the Board of Directors for fellow member status.

###### c. Associate Member

Associate members shall hold D.C., PA, RN, LPN, MA, PA or non-Ph.D. science degrees and work in the health care or science fields of Regenerative Medicine. Active members are entitled to all membership benefits, but do not have voting rights or eligibility for diplomat status with the ABRM. Membership dues for associate members are determined by the Board of Directors.

###### d. Corporate Member

Corporate membership is available to any industry with products related to Regenerative Medicine. Corporate members must be in good standing with their respective Better Business Bureau. Corporate members are entitled to all membership benefits but do not have voting rights. Corporate membership dues are determined by the Board of Directors. Corporate members have the additional opportunity to advertise on the AARM website, publications and meetings.

##### 2. Membership Election

All prospective AARM members are asked to submit a formal application for membership to the AARM. All applications are reviewed and approved by the membership officer.

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## 3. Resignation of Membership

All members may withdraw their membership after fulfilling all outstanding obligations to the AARM. Members must provide written notice of their intent to withdraw membership. The notice should be addressed to the Board of Directors. If approved the membership with the terminated at the first scheduled Board of Directors meeting following the submission of the intent to withdraw.

## 4. Termination of Membership

Termination by AARM of an AARM membership is determined by the Board of Directors. Members will be notified in writing within 10 business days following the decision to terminate the membership. No refunds will be appropriated.

## Chapter 2.

### Directors, Officers and Elections

#### 1. Officers

The officers of the AARM shall consist of a board president, secretary/treasurer, research officer, education officer, and membership officer. All officers are elected by a simple majority vote by the Board of Directors.

#### 2. Terms of Office

All AARM officers including the Board President are elected for a 2-year term. Elections are either held at the Annual AARM meeting or alternate mechanism. Election results are effective immediately following the vote. A simple majority is required.

#### 3. Board President

The board president shall preside over all Board of Directors' meetings. A board president may not be elected for more than 3 consecutive terms and must serve on the Board of Directors for 1 year following the end of the term as president. The board president is elected by a simple majority vote by the Board of Directors. If a tie results, a run-off election decides the presidential election. The board president reports to the Executive Director, who is the permanent president of AARM.

#### 4. Secretary/Treasurer

The secretary shall be elected to a durational term. The secretary shall be a member of all AARM committees. The secretary shall attend all AARM meetings and keep minutes of the respective proceedings. Furthermore, the secretary shall keep records of all AARM members and shall notify a member in delinquent status regarding membership dues.

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## 5. Research Officer

The research officer shall be the contact person for any proposed research conducted by or with the collaboration of the AARM. The research officer will liaison with the Board of Directors for updates on any ongoing or proposed research. The research officer will screen all research proposals and present them to the Board of Directors for approval.

## 6. Education Officer

The education officer will oversee all AARM sponsored educational activities. The education officer is the point of contact for all proposed educational activities. The education officer assists in coordinating all educational activities.

## 7. Membership Officer

The membership officer collects and screen all AARM membership applications and presents them to the Board of Directors for approval. The membership officer is also the point of contact for any membership withdrawal or termination procedures.

## 8. Executive Director

The AARM executive director also serves as the permanent AARM president. The AARM executive director is responsible for all executive decisions. The AARM board president reports to the AARM executive director. The AARM executive director also serves as permanent secretary/treasurer on the AARM board of directors.

## Chapter 3.

### AARM Executive Board

#### 1. Composition

The AARM Executive Board shall consist of the executive director, board president, secretary/treasurer and at least three members of the board of directors, elected by the board members. The term of the AARM Executive Board shall be 2 years in length.

#### 2. Responsibilities and Powers

The AARM executive director and his executive board are the main policy making body of the AARM. This includes proposing, amending and terminating policies. The Executive Director oversees and directs the executive board. All actions and votes of the executive board are approved by a simple majority decision.

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## 3. Meetings

The executive board shall have meetings at times, intervals and locations deemed appropriate by the board. Special meetings can be called for by any executive board member with the approval of the executive director. Executive board members absent without an excuse acceptable to the majority of the board for 2 consecutive board meetings are considered resigned from the executive board.

## 4. Reports

The executive board members publish an annual report about the status of the AARM at the annual meeting. This report shall be available to all AARM members.

## 5. Resignations

Any executive board member may inform the board at any time of the intent to resign. The resignation will be effective upon receipt by the board.

## Chapter 4.

### Discipline

Any member of the AARM may be suspended following due process and notification by the board of directors for the following circumstances:

1. Violation of AARM Bylaws
2. Violation of the AARM Code of Ethics
3. Misconduct detrimental to the AARM or the medical profession at large
4. Conviction of a felony by a criminal court proceeding
5. Loss of licensure to practice medicine or osteopathy in any state
6. A member undergoing a disciplinary proceeding by the board of directors shall be notified in writing by certified mail of such action. A hearing by the board of directors shall be conducted at a time and place of the board's choosing. At the discretion of the board of directors, the board and accused member may have legal counsel present at the hearing. A decision by the board shall be to acquit the member or terminate the AARM membership and any related AARM certifications. The decision shall be by a simple majority vote.

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## Chapter 5.

### Funds and Dues

#### 1. Funds

AARM funds shall be considered moneys raised from memberships, donations, sales and any other revenue sources approved by the board of directors. No part of AARM funds can benefit any individual member or private person. Notwithstanding any other provision of these bylaws, AARM shall not carry on any activity not permitted for a not-for-profit corporation exempt from federal income tax.

#### 2. Dues

Any dues or fees shall be established by the board of directors. Annual dues are per calendar year beginning on the day membership was granted. Members delinquent in their dues for 90 days following the renewal date will have their membership terminated. Dues may be amended or waived at the discretion of the board of directors.

## Chapter 6.

### Elections

The elections of members of the board of directors, president and officers will be by simple majority vote of eligible AARM voting members. Ties will result in runoff elections.

## Chapter 7.

### Miscellaneous

#### A. Order of Business for board of director meetings:

1. Call to order
2. Minute approval
3. Agenda
4. Secretary's report
5. Officer reports
6. Executive director reports

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7. Other business per agenda

8. Adjournment

B. Books and Records

AARM shall keep complete books and records of any meeting minutes, scheduled activities and expenditures. All books and records shall be accessible to board directors at any time.

C. Amendments

Amendments to the AARM bylaws are subject to a simple majority vote by the board of directors.